



ITF Grant Programme

Application Period: **Call for Grant Applications 2010**

ID: **60**

Name: **United States Embassy in Lithuania**

Institution

Name of Organization: United States Embassy in Lithuania

Street and No.: 6 Akmenu gatve

Zip Code: LT-03106

City: Vilnius

Country: Lithuania

Mailing Address:

Website: <http://vilnius.usembassy.gov/>

Non-profit organization? No

Remarks:

Director of Organization

Title: Ambassador

Name: Anne E. Derse

Phone: +370 5 266 5500

Fax: +370 5 266 5510

Email: derseae@state.gov

Project

Title: Training teacher trainers in European Holocaust History

Type: Raise awareness and promote research into the causes of Holocaust

Projected budget for project: 127,145 €

Amount requested from ITF: 63,572 €

Proposed date project will begin: 06/01/2010

Proposed duration of project: 30 months

Main contact for Project

Title: Mr.
Name: O'Connor, Timothy
Phone: +370 5 266 5539
Mobile: +370 6 994 0201
Fax: +370 5 266 5510
Email: oconnortp@state.gov

Alternative contact for Project

Title: Mr.
Name: Finkbeiner, John
Phone: +370 5 266 5541
Mobile: +370 6 872 4456
Fax: +370 5 266 5510
Email: finkbeinerjm@state.gov

Former project applications to ITF

Institutional Information

Describe the major purposes and activities of your organization or institution

The embassy represents the United States Government in Lithuania and in its relations with the Government and people of Lithuania.

The embassy promotes strong bilateral relations between the United States and Lithuania and works with Lithuania on multilateral issues. For almost 20 years the embassy has encouraged and supported Lithuania's effort to deal with the history and legacy of the Holocaust, fighting anti-Semitism, and addressing the issue of restitution for property stolen from Holocaust victims and the Jewish community at large.

Whom does your organization serve?

The embassy serves the people of the United States of America, but provides cultural, educational and other opportunities to the people of Lithuania and works with the Government of Lithuania on a wide

variety of bilateral and multilateral issues.

Date organization established

09/01/1991

Organization's current annual budget (EUR)

185,000

Reference year for annual budget

2009

List the board members and professionals holding major positions within the organization

Ambassador: Anne E. Derse
Deputy Chief of Mission: Damian R. Leader
Public Affairs Officer: William A. James
Political and Economic Section Chief: John M. Finkbeiner Jr.
Consul: Bradley Norton
Defense Attache: Lt. Col. David B. Millner
Defense Cooperation Officer: Lt. Col James R. Hogan
Management Officer: Andrea S. Baker

Project Summary

Title:

Training teacher trainers in European Holocaust History

Provide a concise summary of the objectives and content of the project, why it is needed, and how it aligns with the aims and objectives of the Grant Programme under which you are applying

The United States Embassy in Vilnius, Lithuania, in cooperation with partners including the United States Holocaust Memorial Museum, the Lithuanian Ministry of Education and the Vilna Gaon State Jewish Museum, will develop a three-year program involving the design and implementation of three one-week seminars on the teaching of the Holocaust in Europe for Lithuanian educators. The first year would focus exclusively on Vilnius University and the Vilnius Pedagogical University. In the second and third years the program would expand to include Siauliai Pedagogical University, Vytautas Magnus University in Kaunas and Klaipeda University. These seminars would be specifically targeted for those who train teachers of history and/or literature.

This project aligns with the aims and objectives of the grant program. It will help Lithuania create a sustainable structure for Holocaust education by providing necessary skills and resources to those who will, year after year, pass the knowledge along to new cadres of schoolteachers. This will improve Holocaust education in Lithuania by making more widely available broader knowledge of the unique character of the Holocaust and its role in European history as well as its repercussions that deeply influence human-rights education, policies and practices in today's world.

List the specific objectives of the project (in bullet points) and why it's needed

Participants in the program, who will be trainers of teachers, will:

- Better understand the concept of "The Holocaust as European History" as opposed to the concept of the "The Holocaust in Lithuania."
- Acquire accurate and up-to-date information about the Holocaust as it unfolded in Europe and in Lithuania.
- Acquire basic knowledge in the racial, ideological worldview of the perpetrators of the Holocaust, including not only the Germans but their collaborators as well.
- Obtain specific knowledge of aspects of the Holocaust in Lithuania by visits to sites such as the Memorial to the Murdered Jews of Lithuania at Ponar (Panieri Woods), the Vilna Gaon Jewish State Museum and other sites.
- Obtain a wider knowledge of aspects of the Holocaust in Europe by visiting Auschwitz/Birkenau and Krakow in Poland.

The points above are important because current Holocaust education in Lithuania focuses almost entirely on Lithuanian events, causes and consequences and does not adequately provide a wider view of the Holocaust in Europe and how the Holocaust in Lithuania fits into that larger picture.

In addition, participants will:

- Learn about the variety of pedagogical methods associated with this subject.
- Gain knowledge of the use of electronic resources associated with the Holocaust as teaching tools.
- Acquire the skills necessary to make the connection between the Holocaust and contemporary human rights education.

The points above are important because the trainers (and then the educators they teach) will develop a larger repertoire of teaching skills and a larger bank of resources, as well as the knowledge and ability necessary to make Holocaust education relevant to the lives of those they are trying to teach.

List the expected results and effects of the project (in bullet points)

- Development of confident, competent teacher trainers with the skills to design and implement a meaningful series of lessons on the Holocaust for future history and/or literature educators.
- As those teacher trainer pass their knowledge and skills on to secondary-school teachers who will use them in their classrooms, Lithuanian youth will develop a clearer and more thorough knowledge of the Holocaust and its causes.

Describe the contribution of your project to Holocaust education, remembrance and/or research

This project will improve Holocaust education in Lithuania by making more widely available -- from trainers to teachers to their students for years to come -- broader knowledge of the unique character of the Holocaust and its role in European history as well as its repercussions that deeply influence human-rights education, policies and practices in today's world.

Who are the target group(s) for this project?

Political decision-makers/actors:

Members of Parliament

Governmental and regional representatives:

ministers

ministry officials

diplomats

governors, mayors, etc.

Civil servants:

officers in public directorates and institutions

police commissioners and officers

Civil society/opinion-makers:

journalists

union representatives

community/religious leaders

other

X Educational multipliers/policy-makers:

curricula developers

X developers of teaching material and editors

university deans and board members

X teacher trainers

heads of educational departments at museums and memorials

other

Estimated size of target group

60 people (20 teacher trainers per year for 3 years)

List the other organizations/institutions partnering with you on this project

-- The Jewish Community of Lithuania

-- The Ministry of Education of the Republic of Lithuania

-- The United States Holocaust Memorial Museum

-- The United States Department of State

-- Simon Wiesenthal Center

-- Vilna Gaon State Jewish Museum

-- International Commission for the Evaluation of the Crimes of the Nazi and Soviet Regimes in Lithuania

List the countries with organizations/institutions participating in this project

United States, Lithuania

Describe the experience your organization has had in conducting similar projects. Upload any documentation or proof of this experience in the attachments section of the application

The American Embassy in Lithuania every year organizes seminars, lectures, exhibitions and other educational and cultural events in Vilnius and across the country. Each year the Embassy also sponsors the participation of about 25 Lithuanians in educational programs, including exchange programs. Thousands of Lithuanians use the educational materials and other resources available at the Embassy's American Center in Vilnius and the American Corners located in public libraries in other Lithuanian cities.

The ITF requires recipients of grants to submit annual financial and operational reports. Templates for narrative reports will be provided. Grant recipients are required to compile their own projected and final budget in excel format. To demonstrate that you will be able to fulfill this requirement**a. Describe your current internal tools and mechanisms for monitoring and evaluation of projects****b. List the personnel responsible for monitoring and evaluation of the proposed**

a. All proposed projects are evaluated to determine whether the proposal meets our mission goals, targets the correct audience, has reasonable costs, uses acceptable materials, involves cost-sharing and is sustainable.

Project monitoring includes regular site visits , analysis of programmatic and financial reports and review of participant feedback.

When the Embassy oversees a project using grant funds, the Recipient is required to submit quarterly program and financial reports within a month of the end of each quarter. A final certified financial report and program report must be submitted to the Grants or Principal Officer within 90 days after the award period end date.

After completion projects are regularly reviewed and evaluated to determine their effectiveness and efficiency in reaching goals, and lessons-learned exercises help us to incorporate best practices for future activities.

b. The personnel responsible for monitoring and evaluation of the proposed project will be the Management Officer of the Embassy, the grants officer in the public affairs section and an officer in the political section of the Embassy. Because diplomats' assignment last only a few years, definite names cannot at this point be attached to the application. Partner organizations will be invited and encouraged to participate in monitoring and evaluation of all aspects of project programming.

Timetable

#	Stage	From	Until	Notes on Implementation
1	2010 Seminar	11/29/2010	12/06/2010	Present 2010 seminar to 20 teacher trainers from Vilnius University and Vilnius Pedagogical University.
2	Feedback/Evaluation	12/07/2010	01/28/2011	Receive and evaluate feedback from 2010 Seminar participants about the seminar and their opportunities and plans to utilize the seminar materials in their teacher-education classrooms.
3	Practical Application evaluation	02/01/2011	06/30/2011	Receive and evaluate information from 2010 Seminar participants about their practical use of seminar materials and ideas in their teacher-education classrooms.
4	Planning/Preparation year two	07/01/2011	09/30/2011	Using evaluations and feedback from 2010 Seminar participants, work with partners to identify specific speakers, presenters and topics for October 2011 training seminar.
5	2011 Seminar	10/03/2011	10/10/2011	Present 2011 seminar to 20 teacher trainers from universities in Vilnius, Kaunas, Klaipeda and Siauliai.
6	Feedback/Evaluation	10/11/2011	11/30/2011	Receive and evaluate feedback from 2011 Seminar participants about the seminar and their opportunities and plans to utilize the seminar materials in their teacher-education classrooms.
7	Practical Application evaluation	12/01/2011	06/29/2012	Receive and evaluate information from 2010 and 2011 Seminar participants about their practical use of seminar materials and ideas in their teacher-education classrooms.
8	Planning/Preparation year three	07/02/2012	09/28/2012	Using evaluations and feedback from 2010 and 2011 Seminar participants, work with partners to identify specific speakers, presenters and topics for October 2012 training seminar.
9	2012 Seminar	10/01/2012	10/08/2012	Present 2012 seminar to 20 teacher trainers from universities in Vilnius, Kaunas, Klaipeda and Siauliai.
10	Feedback/Evaluation	10/09/2012	11/30/2012	Receive and evaluate feedback from 2012 Seminar participants about the seminar and their opportunities and plans to utilize the seminar materials in their teacher-education classrooms.
11	Planning/Preparation	06/01/2010	10/29/2010	Working with partners, identify specific speakers, presenters and topics for November 2010 training seminar in Vilnius. (NOTE: Because implementation is dependent on receipt of grant, dates may change depending on grant timing; changes would then be reflected in all stages.)

Project Budget (EUR)

#	Budget Item	Year 1	Year 2	Year 3	Total	Calculation
1	Travel	24,400	28,000	28,000	80,400	Round-trip airfare, hotel, meals and incidentals: -- 1 presenter from United States to Lithuania: EUR3,200 -- 1 presenter from Israel to Lithuania: EUR2,700 -- 1 presenter from Europe to Lithuania: EUR2,500 Meals for participants/local speakers: -- 25 persons: EUR5,000 Hotel for participants from outside Vilnius (years 2 and 3): -- 10 participants: EUR3,600 Transportation, lodging for trip to Poland: -- 25 participants/presenters: EUR11,000
2	Equipment and materials	2,000	2,000	2,000	6,000	Books, audiovisual and other instructional materials: 20 participants x EUR100 = EUR2,000
3	External Services	7,500	7,500	7,500	22,500	Simultaneous translation services: EUR7,500
4	Evaluation and auditing	4,000	4,000	4,000	12,000	Program evaluation: EUR 4,000
5	Administrative Staff Salaries	2,400	2,520	1,325	6,245	Half-time program administrator: EUR200/month x 12 months = EUR2,400 plus 5 percent for Year 2 x 12 months = EUR2,520 plus 5 percent for Year 3 x 6 months = EUR1,325
6	Budget Items Total	40,300	44,020	42,825	127,145	
7	Projected Budget				127,145	
8	Requested from ITF				63,572	up to 50%

Funding Sources (EUR)

#	Funding Source	Name of Grantor	Amount	Status	Date of Notification
1	Foundation	Adelson Family Charitable Foundation	10,500	Requested	03/01/2010
2	Foundation	Dobkin Family Foundation	10,500	Requested	03/01/2010
3	Foundation	NCSJ	10,500	Requested	03/01/2010

#	Funding Source	Name of Grantor	Amount	Status	Date of Notification
4	Foundation	Wexner Foundation	10,500	Requested	03/01/2010
5	Foundation	Simon Wiesenthal Center	6,000	Requested	03/01/2010
6	Applying Institution (i.e. your institution is acting as a co-funder)	U.S. Embassy in Lithuania	15,573	Committed	03/01/2010
7	Total		63,573		

 Required attachments

List of required attachments

- X Latest audited financial statement
- X CV of project director and senior staff
- X Annual report
- X Two letters of recommendation
- X Confirmation from grantor <ADELSON FAMILY CHARITABLE FOUNDATION> OR proof of intent to acquire co-funding
- X Confirmation from grantor <DOBKIN FAMILY FOUNDATION> OR proof of intent to acquire co-funding
- X Confirmation from grantor <NCSJ> OR proof of intent to acquire co-funding
- X Confirmation from grantor <WEXNER FOUNDATION> OR proof of intent to acquire co-funding
- X Confirmation from grantor <SIMON WIESENTHAL CENTER> OR proof of intent to acquire co-funding
- X Confirmation from grantor <U.S. EMBASSY IN LITHUANIA> OR proof of intent to acquire co-funding
- X Proof of organizational experience

 List of attachments

Description	Type	Required
Letter from Lithuanian Minister of Education and Science	Letter of recommendation	Yes
Jewish State Museum letter	Letter of recommendation	Yes
International Commission letter	Letter of recommendation	Yes
Dobkin foundation funding request letter	Funding: Confirmation or proof of intent for DOBKIN FAMILY FOUNDATION	Yes
NCSJ dunsing request letter	Funding: Confirmation or proof of intent for ADELSON FAMILY CHARITABLE FOUNDATION	Yes
Adelson funding request letter	Funding: Confirmation or proof of intent for NCSJ	Yes
Wexner fundign request letter	Funding: Confirmation or proof of intent for WEXNER FOUNDATION	Yes
Letter in lieu of annual report	Annual report	Yes
Letter in lieu of audited statement	Latest audited financial statement	Yes
Simon Wiesenthal funding request letter	Funding: Confirmation or proof of intent for SIMON WIESENTHAL CENTER	Yes
Embassy funding letter	Funding: Confirmation or proof of intent for U.S. EMBASSY IN LITHUANIA	Yes

Description	Type	Required
Biography of Ambassador Derse	CV of project director and senior staff	Yes
Embassy organizational experience	Proof of organizational experience	Yes

— Internal Remarks —
